



# Home Visitation Consent and Verification Form – 2026-27 School Year

Use this form to consent to allowing a school official to verify District of Columbia residency by visiting your residence in-person. Complete one form per student enrolling in a DC public or public charter school.

## Provide information about your family.

Student First Name:		Student Last Name:		DOB:	
Name of School in the 2026-27 School Year:					
Enrolling person > First Name: <small>(Student name if the enrolling person is an Adult Student)</small>				Last Name:	
I am the: <input type="checkbox"/> student's parent		<input type="checkbox"/> student's Other Primary Caregiver (OPC Form must be completed)			
<input type="checkbox"/> student's legal guardian/custodian		<input type="checkbox"/> minor parent (Sworn Statement must be completed)			
<input type="checkbox"/> adult student		<input type="checkbox"/> legal guardian signing on behalf of an adult student (limited uses)			
Address of enrolling person:					Apt.:
City:	State:	ZIP:	DC Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Email:			Phone:		
<ul style="list-style-type: none"> <li>I certify that I am the enrolling person for the student named above and I hereby consent for a school official to conduct an in-person home visit for the purpose of validating my DC residency. Personal information that may be collected in connection with this visit is to be retained in the official record of the student and will not be transferred or disclosed outside of the school, local education agency or state education agency, except where disclosure is required by law or is pursuant to the verification of my District residency. This information will be used for the purpose of validating District residency of the student's parent, guardian, or other primary caregiver, or of the adult student him/herself.</li> <li>I attest that the information herein provided is true to the best of my knowledge based on the home visit I consented to.</li> </ul>					
Enrolling Person Name (print): _____		Signature: _____		Date: _____	

## SCHOOL OFFICIAL USE ONLY The following information was verified by conducting an in-person home visit by a school official.

<b>Step 1</b>	Date of <u>in-person</u> home visit (mm/dd/yyyy): _____	
<b>Step 2</b>	Name of people residing in the home:	Relationship to student:
<b>Step 3</b>	Is there evidence that the enrolling person and student reside at the residence? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Step 4</b>	<u>Describe in detail, evidence that BOTH the ENROLLING PERSON AND THE STUDENT live at the residence (see page 2 for examples).</u>	
<b>Step 5</b>	Check only one: <input type="checkbox"/> I have confirmed District residency of the enrolling person by conducting a home visit. <input type="checkbox"/> I have confirmed District residency of the other primary caregiver and student by conducting a home visit.	

I certify that I am the school official authorized by the above-named school to conduct a home visit for the student named above. I attest that the information herein provided is true to the best of my knowledge based on the home visit I conducted.

School Official Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Guidance for School Official conducting home visit (SY26-27)

	Reason for conducting home visit:	Items to confirm:
OR	Residency verification of parent, guardian, custodian	<input type="checkbox"/> Parent, guardian, custodian has custody of student <input type="checkbox"/> Parent, guardian, custodian resides at the residence <input type="checkbox"/> Evidence that the student resides at the residence
	Verification of Other Primary Caregiver (OPC)	<input type="checkbox"/> Evidence that the OPC resides at the residence <input type="checkbox"/> Evidence that the student resides at the residence

### Possible items to look for when confirming residence

The purpose of this section is to ensure there is no uncertainty regarding the presence and regular residency of both the **enrolling person and the student**. One or more of the following items must be **observed and documented in detail** in step 4 to confirm that the **person enrolling the student** and the student reside at the residence. Observations should include specific descriptions of items (and who they belong to), their locations, and any contextual details that reinforce the residency claim. For example:

- **Personal Belongings:** Observe and clearly identify clothing, shoes, or items typically used by the enrolling person or student, specifying where they are stored (e.g., "Student/enrolling person's clothing observed neatly arranged in a dresser within their designated bedroom").
- **Living Arrangements:** Observe and document the condition and personalization of sleeping areas (e.g., "Enrolling person/student's bed was observed with monogrammed bedding matching their initials").
- **Documentation:** Look for and note visible mail or documents with names and address details (e.g., "Cell phone bill addressed to the enrolling person/student was displayed on the kitchen counter").
- **Academic and Personal Items:** Observe and provide examples of the student's school-related items and where they were found (e.g., "Student's homework folder and textbooks were observed on a desk in the living room").
- **Residency Evidence:** Record signs of active living, such as appliances in use or family calendars (e.g., "Refrigerator had a family calendar with the enrolling person/student's name and school events marked").

Documentation must clearly demonstrate that the **enrolling person** resides at the stated address. This individual is responsible for providing proof of a bona fide District of Columbia residence.